



# OMAXE HEIGHTS (FARIDABAD) RESIDENT WELFARE ASSOCIATION (Regd.)

Regn. No.

HR-019-2015 -1326

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## Festival Guidelines

Need of a Policy:

Omaxe Heights is a society which consists of people belonging to different culture, religion, customs & community. Festivals hold a key place in Indian culture. The number of festivals is so many that a single body like OHRWA cannot celebrate all the function due to various constraints like resources, funds etc.

Omaxe Heights Resident Welfare Association (OHRWA) wants to encourage these celebrations based on the theme "by the residents and for the residents". Hence to have these celebrations in a controlled, disciplined & regulated way, OHRWA has come up with a "Festival Celebration Policy".

Policy:

Any committee formed "by the residents and for the resident" can celebrate the festivals in the society in the common area subject to fulfillment of following conditions:

1. OHRWA (Cultural Committee) will celebrate 6 functions which are Republic Day, Holi, Independence Day, Diwali, New Year eve, Sai Sandhya. However OHRWA permits eligible bodies in the campus to celebrate the following functions: MahaShivratri, Saraswati Puja, Lohri, Janamashtami, Teez, Ghanesh Chathurti, Durga Puja, Eid, Christmas, Baisakhi or any other function from any religion/sect pre-approved with OHRWA under Festival celebration list.
2. Committee should be non-profit organization and its books of account should be audited by an chartered accountant every year and the audited report will be submitted to OHRWA.
3. Committee will provide the details of trustees/ board of members/ working committee to OHRWA.
4. Only Resident of Omaxe Heights can be member of the Committee.
5. Committee will take necessary permission from government agency like fire. OHRWA would provide the required application form.
6. Guidelines of Noise control pollution board should be adhered.
7. Committee should ensure no blockage of road.
8. Permission for organizing the festival will be given on first come first serve basis. Festival celebration event can be blocked maximum 90 days earlier than the date of event along with security deposit of Rs. 5000/- (Cheque/DD). However application along with necessary approvals/ NOCs can be submitted at least 40 days before date of event. OHRWA will communicate its decision within 10 days after receipt of all the required documents. The application has to be given on the prescribed format which can be collected from the OHRWA office.
9. Booking of event is not transferrable.
10. OHRWA will intimate the residents thru e-mail when a particular Committee is granted permission to organize a particular festival celebration. Residents are advised to participate only after receiving such communication from OHRWA.

**All residents are requested to follow the guidelines and help in keeping the campus a clean safe and harmonious place of living. Appropriate action would be taken against the residents who are found violating the guidelines.**

11. At least 50 OHRWA members should be the member of the committee at any point of time during the calendar year or at the time of seeking permission as the case may be. The list of members should be submitted to OHRWA.
12. Committee has to disclose the financials (including income & expenditure) details of the event with RWA on half yearly basis (30 September and 31<sup>st</sup> March) and the same will be shared with the residents. Also OHRWA can ask for the same as and when required.
13. All residents will have the equal rights to participate in the event however committee has the right to provide paid services (like food) to those who have paid for the same.
14. Guidelines of the maintenance agency have to be adhered for organizing the program.
15. Committee can raise the funds for the events through:
  - a. Donation from the residents, however donation through Door to door is prohibited.
  - b. Through selling the stall. Maximum number of stalls can be 30. 50% stalls are reserved for residents & balance for outsiders. In case residents do not rent the stall, the same can be rented to outsiders & vice versa.
  - c. Through banners / advertisement / souvenir
16. In case organizing body is using resident's parking for celebration then written consent is required from concerned resident. TR can facilitate the same for committee to take permission from resident of the tower.
17. Cultural program /activity and stall display/Mela can be run up to maximum of 3 days in continuation. However pooja (prayer) can run upto maximum of 4 days in continuation.
18. Facilities like Electricity, water, security guard and housekeeping can be obtained from Maintenance Agency on payment basis.
19. No loudspeaker is permitted after 10:00 pm except New Year party and Janamashtami which is permitted upto 12.30 AM.
20. Chair/Table/Stalls are not allowed on the grass.
21. The program will be only for OH residents. No spectators & viewers will be allowed from outside except performers/ artist.
22. OHRWA will facilitate the Organizing Committees by displaying the A4 size brochure / pamphlet on the Tower Notice Boards maximum 15 days in advance. The information can also be displayed on the Commercial Notice Board on paid basis. The Banners are not permitted however it can be displayed during the celebration at the event area and both the gates of OH.
23. Since common area is being used for organizing functions, Organizing committee will pay a fee of Rs.2000/- (Two thousand) per day and the same is payable along with the application form. No fees will be charged for prayer (pooja) days.
24. Income over expenditure (Profit) has to be consumed for the welfare of residents within one year from the date of event.
25. In case above guidelines are not followed by any organizing body then a financial penalty up to Rs.50000/- (Fifty thousands) and/ or a ban up to 2 years for organizing any festival celebration, will be imposed. RWA EC and TRs will decide the actual penalty amount with present majority decision based on the severity of the violation.

**OHRWA would like to inform the residents that any transaction between the Organizing committee & the residents will solely be subject to mutual consent to both parties and OHRWA will not be held responsible for any discrepancy/**